3628 6233 Clerk m/f/d for accounts payable DIRECT PERMANENT EMPLOYMENT  
  
Get to know your future employer, a clinic in the northwest of North Rhine-Westphalia. In addition to a permanent employment contract, you can look forward to many other benefits and TOP social benefits.  
  
Clerk m/f/d for accounts payable  
  
Your tasks:  
  
Accounting needs your support in the following key areas:  
  
• You support the processing of ongoing processes in accounts payable, book and monitor incoming and outgoing payments and clarify payment differences  
• You check invoices for mathematical and factual correctness  
• You are actively involved in the preparation of quarterly and annual financial statements  
• General administrative activities complete your area of ​​responsibility  
  
Qualifications you bring with you:  
  
• You have successfully completed commercial training, ideally in the field of tax clerk m/f/d, or a comparable qualification and already have some professional experience in financial accounting.  
• You are confident in dealing with the common MS Office programs and have a pronounced affinity for numbers.  
• Initial knowledge of handling SAP is desirable, but not absolutely necessary.  
  
What to expect from your future employer:  
  
• A permanent employment contract with a long-term perspective  
• A collective agreement (AVR) with company pension benefits  
• Holiday and Christmas bonuses  
• Extensive induction with targeted further training opportunities  
• A professional team looking forward to your support  
• Free on-site parking  
• A very good transport connection, also with public transport  
  
General:  
  
Look forward to a new challenge in a renowned company with a future. In addition to responsible and interesting work, we offer you an attractive working environment that is characterized by teamwork and sufficient freedom to organize your work.  
  
If you see this challenge as an opportunity for your professional future, please send your complete application documents, quoting the reference number. 9915-13-A including salary details and starting date to Mrs. Jacqueline Unter Bäumer.  
  
We look forward to seeing you!  
  
When you send your application, your personal data will be processed for the purpose of filling a vacancy or finding a job. You can find more information on this in our data protection information for applicants and in the data protection declaration of our website.  
  
"Gender" - note on the gender designation: The terms used in this declaration apply equally to all genders. In some places, we only use a masculine form for better readability, without wanting to favor or disadvantage one gender. Financial Accountant None 2023-03-07 15:57:59.538000